



# INTEGRITY SURETY

Everything you do, do with Integrity

## Supply and Service Contractor Questionnaire

### ORGANIZATION AND BACKGROUND

**REQUIRED ATTACHMENTS - please include with application:**

- A. The last three Fiscal, and Interim, financial statements of the applicant and all related companies.
- B. Current Personal financial statements of all owners.
- C. Copy of most recent Certificate of Insurance.
- D. Copy of contract and bond form if specific form required.

1. Company Name: \_\_\_\_\_
2. This company is a: Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_
3. How long in business: \_\_\_\_\_ If incorporated, incorporation date: \_\_\_\_\_ # Owners: \_\_\_\_\_
4. Company address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

5. List all Owners, Officers, and/or Partners of the Company: **(include all spousal information)**

Name	Address	Social Security Number	Date of Birth	% Interest

### OPERATIONS

6. Type(s) of service provided: \_\_\_\_\_  
\_\_\_\_\_
7. Territory (present and planned): \_\_\_\_\_
8. Customer base: Who are your typical customers? \_\_\_\_\_  
\_\_\_\_\_
9. Does any one customer represent a significant concentration of your annual revenues? \_\_\_\_\_
10. Who are your major competitors? \_\_\_\_\_
11. Does your company typically use standardized contracts for the work it performs or is each contract negotiated on a case-by-case basis? *(please attach a copy of a standard or typical contract)* \_\_\_\_\_
12. What is the average, maximum, and minimum duration of contracts? (6mo, 2yr, etc.) \_\_\_\_\_
13. Normal Work Program (bonded and unbonded jobs):  
Average job size: (From) \$ \_\_\_\_\_ (To) \$ \_\_\_\_\_  
Average total work on hand: (From) \$ \_\_\_\_\_ (To) \$ \_\_\_\_\_

14. Bonding capacity desired: Single bond: \$ \_\_\_\_\_ Total bond program: \$ \_\_\_\_\_

15. Largest contract completed to date (bonded or unbonded): \$ \_\_\_\_\_

16. List five largest contracts completed in the last three years (bonded or unbonded):

<i>Job Owner</i>	<i>Kind of Work</i>	<i>Term</i>	<i>Name and Phone Number of Person to Contact</i>	<i>Approximate Contract Price</i>	<i>Year Completed</i>	<i>Dispute Y/N</i>

17. Name of current Surety company. \_\_\_\_\_

18. Current Bonding Rate and Terms/Collateral: \_\_\_\_\_

**DISPUTES AND LITIGATION**

18. Describe what would constitute default under one of your typical contracts. \_\_\_\_\_

19. Has your firm ever defaulted on a contract? If yes, please attach explanation. \_\_\_\_\_

20. Is your firm or any Owners/Officers currently involved in litigation? If yes, please attach explanation. \_\_\_\_\_

21. Have the Owners or Company ever declared bankruptcy? If yes, please attach explanation. \_\_\_\_\_

**BANKING AND INSURANCE**

22. Name and address of Bank: \_\_\_\_\_

23. Bank Officer and phone number: \_\_\_\_\_

24. Line of credit established: \_\_\_\_\_ Current portion borrowed: \$ \_\_\_\_\_

25. How is credit secured? \_\_\_\_\_ Renewal dates: \_\_\_\_\_

26. Is personal indemnity of the Owner(s), Stockholder(s), and spouse(s) available for bonding purposes? \_\_\_\_\_

27. Insurance coverages in effect (e.g. Key Man Life, Product Liability, Error & Omissions, General Liability, etc.):

<i>Type of Coverage</i>	<i>Limits</i>	<i>Carrier</i>	<i>Term</i>

Authority is hereby granted to Integrity Surety LLC to furnish any information pertaining to the undersigned's financial standing, credit history and manner of meeting their obligations. As consideration for services, Integrity Surety LLC may charge a fee at the time a bond or letter of bondability is issued.

\_\_\_\_\_  
*Signed, Name and Title*

Date: \_\_\_\_\_